

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001, ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is hereby given that the Board of Education of Independent School District No. 1, Alfalfa County, Oklahoma will hold a **SPECIAL MEETING** as follows.

DATE: Wednesday JULY 6, 2011 TIME: 7:30 P.M. TYPE: REGULAR
 PLACE: SUPERINTENDENT'S OFFICE, BURLINGTON SCHOOL, 401 MAIN ST.,
 BURLINGTON, OKLAHOMA.

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call meeting to order - Roll call of members
2. Approve the agenda as part of the minutes
3. Read or waive reading, vote to approve or correct the minutes of the regular Board Of Education meeting of June 28, 2011
4. Vote to approve/not approve property and liability insurance coverage with OSIG at \$26,696 for the period of 7/1/2011 - 6/30/2012
5. Acknowledgment of guests - if any are present
6. Board to consider and vote to approve/not approve and sign Superintendent's contract
7. Vote to approve Encumbrances, Change orders, and Warrants as follows:

2011 General Fund	special payroll	-		\$	
	Warrants	-	951-966	\$	1,046.38
2012					
General Fund	- Encumbrances	-	1-38	\$	168,566.23
	Payroll Accrual	-		\$	196,235.74
	Warrants	-	1-22	\$	31,780.68
Building Fund	- Encumbrances	-	1-5	\$	26,818.00
	Payroll Accrual	-		\$	25,501.24
	Warrants	-	1-11	\$	25,160.20
Child Nutrition	- Encumbrances	-	1	\$	100.00
	- Warrant	-	1	\$	100.00
2011 Reserves	-General fund	-	967-969	\$	304.49
	-Building fund	-	148	\$	117.87

8. Vote to approve/not approve the June Activity Report
9. Vote to approve/not approve the following sub accounts in the Activity fund for 2011/2012. Project 801 Academic Team, 802 Athletics, 803 Band, 804 History Day, 805 Class of 13, 806 Class of 12, 807 Clearing Account, 808 Concessions, 809 Elementary Teachers 810 Faculty Flower, 811 FFA, 812 Miscellaneous, 813 Cheerleaders, 814 Petty Cash, 815 Student Council, 816 Yearbook, 817 School Lunch 818 Accelerated Reader
10. Vote to approve/not approve Jan Hill as Board Minutes Clerk for the 2011/2012 school year
11. Vote to approve/not approve Jan Hill as Encumbrance Clerk for the 2011/2012 school year
12. Vote to approve/not approve Jan Hill as Activity Fund Custodian for the 2011/2012 school year
13. Vote to approve/not approve Jan Hill as Lunch Fund Custodian for the 2011/2012 school year
14. Vote to approve/not approve Glen Elliott as Authorized Federal Representative for all state and federal programs for the 2011/2012
15. Vote to approve/not approve Glen Elliott as Authorized Purchasing Agent and Aaron Randall as Alternate Purchasing Agent in the event the purchasing agent is unable to fulfill his obligations for the Burlington School for 2011/2012 school year
16. Vote to approve/not approve Glen Elliott, Jan Hill, Aaron Randall, Stephanie Marteney, Ellen Knopf, Marty Martin and Fawnda Martin as Authorized receiving agents for Burlington School for 2011/2012
17. Vote to authorize Glen Elliott, Stephanie Marteney or Aaron Randall for second signatures with Jan Hill for the school activity fund expenditures for 2011/2012
18. Vote to approve/not approve the use of "signature facsimile" stamps for the Board of Education officers.
19. Vote to approve/not approve and sign a resolution authorizing the County Treasurer to invest cash on hand that cannot be used at this time for the purpose for which it was intended and to invest these funds in certificates of deposit or make other investments as authorized by the Oklahoma State Law and to make such investments at the highest rate of interest available. This resolution also authorizes and directs the Treasurer to deposit interest derived from such investments from monies from the General, Building and Bond Funds to be deposited into the General Fund Account and interest from monies from the Child Nutrition Fund be deposited into the Child Nutrition Fund.
20. Vote to approve/not approve or to table a corporate resolution to approve a Business Purchase Card Agreement with Bancfirst & OSSBA of Oklahoma City authorizing Glen Elliott, Superintendent to enter into agreement and instruct Bancfirst to issue purchase cards to one or more employees of the school for the account of the school

and in respect of which the school shall be responsible

21. Review of activities Calendar and Fund Raising requests for 2011/2012 Vote to approve/not approve activities calendar and fund raisers for 2011/2012
22. Review of Student Handbook for the 2011/2012 school year and vote to approve/not approve
23. Review of Board policy book for 2011/2012 and vote to approve/not approve
24. Vote to continue/not continue section 125 flexible benefits plan with American Fidelity
25. Vote to approve/not approve the continuing agreement with Opportunities Inc., Head Start program for 2011/2012
26. Proposed executive session in accordance with the provision of the A.G. opinion 82-114 of section 307 (B) (1) of Oklahoma's Open Meeting Law for the purpose of the employment of an elementary Teacher and voting to employ or not employ upon return to open session
27. Vote to convene in executive session
28. Vote to acknowledge the board has returned to open session
29. Vote to employ/not employ an elementary teacher
30. Sign 12 month employee contracts
31. Superintendent's Report - items of information requiring no action
 1. Summer maintenance
 2. OSSBA/CCOSA Convention August 26-28, 2011
 3. Financial
 - 4.
34. Vote to adjourn

This agenda was posted at _____ a.m./p.m. on the 1st day of July, 2011, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the 1st day of July 2011.

NAME OF PERSON REPORTING: Glen Elliott **TITLE:** Superintendent

SIGNATURE

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Glen Elliott at (580) 431-2501 two work days prior to the meeting so that appropriate arrangements can be made.